



## Regional Apprenticeship/Internship Program Timeline

### Pilot Program 2021-2022

Oct. - Dec. 2021	Students choose classes for the following school year
Nov. - Dec. 2021	Program Applications will be shared with students/families
Dec. 17, 2021	Applications due Applications must include a copy of the Naviance Career Interest Survey Research piece about the top company they would want to apprentice/intern for (from list)
Jan. 7, 2022	Students notified of acceptance into program
Jan. - May 2022	Skills workshop (These sessions would be conducted by EFE staff and/or business partners.) conducted in CTE classrooms on the following topics: <ul style="list-style-type: none"> <li>● Interpersonal skills and Diversity - 2 sessions</li> <li>● Communications - 2 sessions               <ul style="list-style-type: none"> <li>○ Professional email addresses</li> <li>○ Social Media Usage</li> <li>○ Listening skills</li> <li>○ Developing a Linked-In Account</li> </ul> </li> <li>● Team Building - 2 sessions</li> <li>● Resume building - 3 sessions</li> <li>● Time Management - 1 session</li> <li>● Mock Interviews - 3 sessions</li> <li>● Company Research - 1 session</li> </ul>
May 2022	Interviews with internship hosting companies
June 1, 2022	Notify students of Apprenticeship/Internship

	<ul style="list-style-type: none"><li>● <b>Company Placement</b></li><li>● <b>Dates of Placement</b></li><li>● <b>Hours of Placement</b></li></ul>
<b>Summer of 2022</b>	<b>First Group of Apprenticeship/Internship students start</b>